



RICHMOND MUNICIPALITY UMKHANDLU WASEKHAYA RICHMOND

INVITATION TO TENDER TRAINING PROGRAMMES FUND SOURCING TOGETHER WITH IMPLEMENTATION IN RESPECT OF TRAININGS FOR WHICH FUNDS HAVE BEEN SOURCED

TENDER NUMBER: RLM: 24/2023/2024

Bids are hereby invited by Richmond Local Municipality seeks to appoint a qualified and experience service provider for the **TRAINING PROGRAMMES FUND SOURCING TOGETHER WITH IMPLEMENTATION IN RESPECT OF TRAININGS FOR WHICH FUNDS HAVE BEEN SOURCED** to Richmond Local Municipality.

Only bidders who are registered with National Treasury Suppliers Database (CSD) will be eligible to bid.

A non-refundable fee of **R558.40** is payable for each bid document of which only cash will be accepted, bid document may be obtained from the **Budget and Treasury Office** during normal working hours (08h00 - 16h00) Monday to Friday at **Municipal Offices, 57 Shepstone Street Richmond as from the date of an advert.**

The tender will be adjudicated via two stages of which the first stage will be functionality and the second stage will be 80 (price):20 (specific goals) preference point systems.

The completed tender documents complying with the conditions of tender must be sealed and endorsed **“TRAINING PROGRAMMES FUND SOURCING TOGETHER WITH IMPLEMENTATION IN RESPECT OF TRAININGS FOR WHICH FUNDS HAVE BEEN SOURCED, TENDER NUMBER 24/2023/2024”** and must be hand delivered and deposited in the official tender box located at the reception area of the **Richmond Municipality at 57 Shepstone Street** during the office hours from 08h00 to 16h00 Monday to Friday.

The closing date for the tender is **14 June 2024 at 10h00am** which will be followed by a public opening. Facsimile, electronic and late bids **WILL NOT** be accepted. Documents received post-closing date and time will be returned unopened.

Enquiries are to be directed as follows: (a) Technical Enquiries: Mrs G. Maphumulo, on tel: (033) 212 2155, or e-mail: gugu.maphumulo@richmond.gov.za **(b) SCM/Bid Document Enquiries:** Mr S. Sithole, on tel: (033) 212 2155, or e-mail: sandile.sithole@richmond.gov.za

The Richmond Municipality is not obliged to accept the lowest bid or any part thereof and in addition reserves the right not to accept any bid and therefore retains the right not to proceed herein.

MUNICIPAL MANAGER