

Richmond Municipality
TARIFF OF CHARGES
2024/2025

ANNEXURE
A1

	<u>2023/2024</u>	<u>2024/2025</u>	<u>Percentage Increase/ decrease</u>
Residential Property	0.0088122	0.0092440	4.9%
Business, Commercial and industrial property	0.0177909	0.0186627	4.9%
Vacant Land	0.0267906	0.0281033	4.9%
Agricultural Property	0.0022030	0.0023110	4.9%
Public Service Purposes	0.0177909	0.0186627	4.9%
Public Service Infrastructure	0.0022030	0.0023110	4.9%
Public benefit organisation property	0.0022030	0.0023110	4.9%
Place of worship S17(I)	0.0022030	0.0023110	4.9%
Municipal	0.0022030	0.0023110	4.9%
Protected area S17 (E)	0.0022030	0.0023110	4.9%
Communal Property	0.0022030	0.0023110	4.9%

Notes / General

NB: All rebates and exemptions are contained in the rates policy and may in certain instances be applied to the rates as assessed above.

1. Rates will be payable monthly in ten (10) equal instalments with the first installment payable on 30 September 2024 and the last instalment payable on 30 June 2024.
2. The date on which the determination of rates come into operation is 1 July 2024.
3. Any rates remaining unpaid longer than 3 months will be subject to legal action to be instituted to recover the arrear amounts.
4. Any rates that are not paid on the due date will be subject to interest at the rate of 1.25% per month or part thereof.
5. A collection fee of 10% will be raised on the amount outstanding as at 1 May 2024 for annual rates and 1 June 2024 for monthly rates.

B : Tariff of Charges

1. BUILDINGS

(a) Plan inspection fees to accompany application for Approval of building plans for swimming pools

Depicted on the plan of a new building does not exceed 30 square metres

429.55	450.60	4.9%
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(ii) for each additional 10 square meters of floor area or part thereof by which such floor area exceeds 30 square meters

107.39	112.65	4.9%
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(iii) for additions to a building where the floor area is increased, in respect of the proposed increased floor area

In accordance with i & 2 above	In accordance with i & 2 above
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(iv) for structural alterations to a building where the floor area is not increased

429.55	450.60	4.9%
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(v) for any proposed structure which is of such a nature that the floor area cannot be measured, for each R1000.00 (or part thereof) in value as assessed by the Engineer/ Building Inspector

67.00 with a min of 200.00	67.00 with a min of 200.00	0.0%
		0.0%

(b) Plan inspection fee to accompany application for approval of swimming pool building plans

751.73	788.57	4.9%
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(c) for every preliminary plan submitted for scrutiny, consideration and comment prior to the submission of plans and application in terms of paragraph 1(a) above

Cost plus 10%	Cost plus 10%
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(d) for each building site inspection by the Building Inspector

214.79	225.32	4.9%
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(e) Damage caused by building operations: Deposit

Where it is proposed to erect a new building or construct a swimming pool, the owner of the site shall, before commencing the proposed work, make a deposit with the Chief Financial Officer to cover or offset any cost of repair or reinstatement of the road verge, paving or guttering damaged as a result of such work. If any refund is due, the refund shall be made by the Chief Financial Officer following the signing of the relevant completion certificate.

536.96	563.27	4.9%
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	<u>2023/2024</u>	<u>2024/2025</u>	<u>ANNEXURE A2 Percentage Increase</u>
2. CEMETERY			
(a) Burial Fee			
i. Adult	536.96	563.27	4.9%
ii. Child under 12 years of age	268.47	281.63	4.9%
iii. Child under 1 year of age or still born	203.09	213.04	4.9%
(a) (1) Maintenance levy			
i. Adult	1,073.79	1,126.40	4.9%
ii. Child under 12 years of age	1,073.79	1,126.40	4.9%
iii. Child under 1 year of age or still born	1,073.79	1,126.40	4.9%
Notes: 1. The charge for the burial of a new born child and mother in the same coffin shall be the same as for a single adult.			
2. Maintenance levies shall be used for the general upkeep of the cemetery.			
3. The municipality undertakes no responsibility for the repairing of monuments, gravestones or other erections.			
(b) Grave site reservations	644.33	675.90	4.9%
© Miscellaneous charges	Cost plus 10%	Cost plus 10%	
(i) Exhumation of body	Cost plus 10%	Cost plus 10%	
(ii) Overtime labour charges, in addition, to the normal burial fees, for burials on a Saturday, Sunday and Public Holidays and for funerals conducted after working hours on other days	Cost plus 10%	Cost plus 10%	
(iii) Interment of ashes in existing grave	324.46	340.35	4.9%
(iv) Containing ashes in Wall of Remembrance	429.55	450.60	4.9%
Note: All work to be undertaken at the cost plus 10% tariffs shall be subject to payment of a R350,00, deposit prior to such work being embarked upon.	350.00	350.00	0.0%
(d) The scale of charges for non-residents shall be double that made for residents, with the exception of overtime labour charge, the maintenance levy and the grave reservation fee shall be the same for residents and non-residents.			
3. DOGS			
(a) Impounding fee per animal per day	429.55	450.60	4.9%
(b) Charge for keeping and maintenance of impounded dogs, per day	Cost plus 10%	Cost plus 10%	
(c) Veterinary charges	Cost plus 10%	Cost plus 10%	
4. DRAINAGE			
(a) Plan inspection fee to accompany application for approval of sanitary/storm water drainage plans which are not included with building plans	214.79	225.32	4.9%
Note: All work to be undertaken at the cost plus 10% tariff shall be subject to the payment of R100,00 deposit prior to such work being embarked on			
5. ENCROACHMENTS			
(a) Verandahs, balconies, signboards, pumps and appliances and any other projections built or erected across or on any public sidewalk or road reserve with the Council's consent per annum or part thereof payable in advance with effect 1 July each year	344.12	360.98	4.9%
(b) For every application to erect or display any sign or boarding within the municipal area	214.79	225.32	4.9%
6. HIRE OF MUNICIPAL HALLS , SPORTFIELDS , SPORTS COMPLEX, KITCHEN EQUIPMENT AND FITTINGS			
(a) Hire of Memorial Hall			
(i) Per day	1,103.54	1,157.62	4.9%
(ii) Deposit	500.00	500.00	
(iii) Hire of kitchen - per hour	107.37	112.63	4.9%
(b) Hire of Sports Complex			
(i) Per day	5,517.72	5,788.09	4.9%
(ii) Deposit	1,500.00	1,500.00	

	<u>2023/2024</u>	<u>2024/2025</u>	ANNEXURE A3 Percentage Increase
(c) Hire of all other halls in the municipal area			
(i) Weekdays			
Minimum	R 537.75 for 4hrs	R 564.10 for 4hrs	4.9%
	+ R65.09 per hour thereafter	+ R71.0 per hour thereafter	4.9%
(ii) After 24h00 -per hour	101.62	106.60	4.9%
(iii) Saturdays, Sundays and Public Holidays			
Minimum	R648.05 for 4hrs	R679.80 for 4hrs	4.9%
	+ R97.33 per hour thereafter	+ R102.10 per hour thereafter	4.9%
(iv) Hire of kitchen	86.06	90.28	4.9%
(v) Hire of sportfield	479.81	503.32	4.9%
(vi) Hire of Tables	27.60	28.95	4.9%
(d) Reduced rate hire under paragraphs (a) will be on written application and subject to approval by the Municipal Manager. The hire of the halls for burials or funerals	214.79 214.79	225.32 225.32	4.9% 4.9%
(e) Hire of hall for reward, commercial or political purposes : double the charges set out in paragraph 6 (a) .			

Notes: The Municipal Manager shall have the discretion to call upon any applicant to pay a deposit of R1500,00 for the hire of the Sports Complex, R 500,00 for the hire of the Memorial Hall and R300,00 for the hire of any other hall; for offsetting the cost of repairing damage which the hirers use might rise to, or to refuse any application for hire or to discontinue periods of hire, subject to the applicant/hirer having a right of appeal to the municipality.

7. LIBRARY

(a) Charge for each item loaned from libraries and retained beyond the due or expired date	As per Library Services	As per Library Services	
(i) Items other than video tapes per week or part thereof	As per Library Services	As per Library Services	
(ii) Scanning of Documents	R1.21 per page	R1.33 per page	4.9%

8. SANITARY SERVICES

(a) Disposal of animal carcasses			
(i) Large animal (horses, cow etc)	Cost plus 10%	Cost plus 10%	
(ii) Small animal (dog,cat etc)	64.73	67.90	4.9%
(b) Destruction, removal of items (subject to minimum charge of R20,00)	Cost plus 10%	Cost plus 10%	
(c) Clearing of rank vegetation and overgrowth from private land	Cost plus 10%	Cost plus 10%	
(d) Supply of disposable refuse bags (each)	Suppliers cost plus 10%		
(e) Removal of domestic and commercial refuse	<u>2023/2024</u>	<u>2024/2025</u>	
(i) from lots within municipal area (to be raised against the owner)			
- Domestic once a week	59.52	62.43	4.9%
- Refuse residential - Complex/old age homes etc	870.75	913.42	4.9%
- Commercial twice a week	449.85	471.89	4.9%
- Commercial five times a week	1,741.50	1,826.83	4.9%
- Commercial Bulk	3,483.00	3,653.66	4.9%
- Commercial Daily	4,179.60	4,384.40	4.9%
- Skipper Bin hire per month	4,798.02	5,033.12	4.9%

Residents

(i)Per entry per sedan	FREE	FREE	0.0%
(ii)Per entry per sedan and trailer	21.10	22.13	4.9%
(iii)Per entry per half ton LDV	21.10	22.13	4.9%
(iv)Per entry per on tone LDV and trailer	62.73	65.81	4.9%
(v)Per entry per one ton LDV	62.70	65.77	4.9%
(vi)Per entry per one tone LDV and trailer	94.11	98.73	4.9%
(vii)Per entry per 3.5 ton truck	156.83	164.52	4.9%
(viii)Per entry per 6 cubic meter truck	209.34	219.60	4.9%
(viii)Per entry per 10 cubic meter truck	314.37	329.77	4.9%

ALL GARDEN REFUSE DISPOSAL WILL BE FREE

	<u>2023/2024</u>	<u>2024/2025</u>	ANNEXURE A3 Percentage Increase
9. TOWN PLANNING			
(a) Town Planning scheme, per copy	Suppliers price plus 10%		
(b) Application in terms of Section 47 bis A(1) of Ordinance 27 of 1949			
Area of land to be rezoned			
Less than 1 hectare	1,718.24	1,802.44	4.9%
1 hectare but less than 5 hectares	2,040.43	2,140.41	4.9%
5 hectares but less than 10 hectares	2,147.81	2,253.06	4.9%
10 hectares and over	2,147.81	2,253.06	4.9%
	plus R300,00 for every hectare or part thereof in excess of 10 hectares	plus R300,00 for every hectare or part thereof in excess of 10 hectares	
(no fees shall be payable for application by the state, and the municipality may reduce or waive fees where the applicant is a charitable institution.)			
Zoning certificate	107.40	112.66	4.9%
(c) GIS Data			
Hard copy - per item			
Paper size AO			
(i) Plain paper - map	170.50	178.85	4.9%
(ii) Plain paper - topo/ortho	204.19	214.19	4.9%
(iii) Gloss paper - map	339.41	356.04	4.9%
(iv) Gloss paper - topo/ortho	406.57	426.49	4.9%
(v) Black and white copy	45.07	47.28	4.9%
Paper size A1			
(i) Plain paper - map	135.20	141.83	4.9%
(ii) Plain paper - topo/ortho	159.04	166.83	4.9%
(iii) Gloss paper - map	270.49	283.74	4.9%
(iv) Gloss paper - topo/ortho	315.60	331.06	4.9%
(v) Black and white copy	32.05	33.62	4.9%
Paper size A2			
(i) Plain paper - map	103.33	108.40	4.9%
(ii) Plain paper - topo/ortho	124.62	130.72	4.9%
(iii) Gloss paper - map	204.17	214.18	4.9%
(iv) Gloss paper - topo/ortho	246.85	258.95	4.9%
(v) Black and white copy	32.06	33.64	4.9%
Paper size A3			
(i) Plain paper - map	32.05	33.62	4.9%
(ii) Plain paper - topo/ortho	42.67	44.76	4.9%
(iii) Gloss paper - map	64.71	67.88	4.9%
(iv) Gloss paper - topo/ortho	86.04	90.26	4.9%
(v) Black and white copy	0.89	0.93	4.9%
Paper size A4			
(i) Plain paper - map	21.34	22.39	4.9%
(ii) Plain paper - topo/ortho	32.06	33.64	4.9%
(iii) Gloss paper - map	42.74	44.84	4.9%
(iv) Gloss paper - topo/ortho	64.70	67.87	4.9%
(v) Black and white copy	0.73	0.77	4.9%
Map book - Thematic Maps	429.55	450.60	4.9%
Map book - Census	644.34	675.91	4.9%
(f) Search fee (town planning)	28.61	30.02	4.9%

	<u>2023/2024</u>	<u>2024/2025</u>	ANNEXURE A4 Percentage Increase
(h) Amendment to a scheme	6,078.71	6,376.56	4.9%
(i) Consent in terms of scheme	6,078.71	6,376.56	4.9%
(j) Subdivision of land up to 5 pieces of land			
- basic fee (exclu advert)	2,026.24	2,125.53	4.9%
- Plus per subdivision + remainder	353.07	370.37	4.9%
(k) Subdivision of land over 5 pieces of land			
- basic fee (exclu advert)	4,052.47	4,251.04	4.9%
- Plus per subdivision + remainder	182.08	191.00	4.9%
(l) Subdivision for government subsidised townships for low income housing project			
- basic fee (exclu advert)	334.46	350.84	4.9%
- Plus per subdivision + remainder	34.45	36.14	4.9%
(m) Cancellation of approved layout plan	2,026.24	2,125.53	4.9%
(n) Consolidation of land			
- basic fee	506.55	531.37	4.9%
- plus per component	103.31	108.37	4.9%
(o) Processing of DFA applications - basic fee	10,131.17	10,627.60	4.9%
(p) Preparation of service agreements - basic fee	2,026.24	2,125.53	4.9%
(q) Relaxation of municipal omnibus servitudes - basic fee	404.96	424.80	4.9%
(r) Alteration, suspension and deletion of condition of title relating to land - basic fee	4,052.47	4,251.04	4.9%
(s) Development situated outside the area of a scheme	6,078.71	6,376.56	4.9%
(t) Alteration, suspension and deletion of condition of approval relating	6,078.71	6,376.56	4.9%
(u) Closure of municipal road - basic fee	6,078.71	6,376.56	4.9%
(v) Closure of public place	6,078.71	6,376.56	4.9%
(w) Rural settlement development	3,039.34	3,188.27	4.9%
(x) Advertisements costs shall be borne by the applicant. Upon confirmation of the application being complete and the 14 day acknowledgement period having lapsed, the Technical Services Department shall, within a period of 14 working days, supply the applicant with the text of the notice to be advertised in the two official languages of the region, which the applicant shall place in the local newspaper at their cost, and serve copies thereof on affected property owners as directed by the development officer.			
(y) Enforcements			
- Spot fine - applicable to buildings after July 2008	10,131.16	10,627.59	4.9%
- Daily rate for transgression until submission of application for regularisation	1013.11 per day	1062.75 per day	4.9%
10. MISCELLANEOUS TARIFFS			
(a) Copy of valuation roll	215.88	226.45	4.9%
(b) Copy of voters list per copy	Cost plus 10%	Cost plus 10%	0.0%
© Copy of By-Laws, per page	10.63	11.15	4.9%
(d) Plans of townships	Suppliers price plus 10%	Suppliers price plus 10%	
(e) Photostat copies, per sheet A4	1.51	1.59	4.9%
Photostat copies, per sheet A3	2.27	2.38	4.9%
(f) Section 160 (3) of Ordinance 25 of 1974 Valuation appeal fee	107.39	112.65	4.9%
(g) Ranks or stands for public buses/taxis per annum or part thereof (permits renewable with effect 1 July)			
(i) Buses	214.78	225.31	4.9%
(ii) Taxis (Nelson)	214.78	225.31	4.9%
Taxis (Shepstone)	214.78	225.31	4.9%

	<u>2023/2024</u>	<u>2024/2025</u>	<u>ANNEXURE A5 Percentage Increase</u>
(h) Construction of gutter bridges, dish drains and other works in terms of Section 209 (2) of ordinance 25 of 1974	Cost plus 10%	Cost plus 10%	
(i) Issue of any certificates, including rates clearance certificate	107.39	112.65	4.9%
(j) Negotiable instrument tendered in payment and dishonoured upon presentation for payment , penalty	172.10	180.54	4.9%
(k) Storage of abandoned or seized motor vehicles per day	429.55	450.60	4.9%
(l) Charge for work carried out on private property on request in case of need or because of default and otherwise provided for elsewhere in the tariff of charges	Cost plus 10%	Cost plus 10%	
(m) Search fee for each plan, document or file produced, excluding inspection of municipal minutes	95.58	100.27	4.9%
(n) Certified copy or extract from minutes and or hearing, per (100) words or part thereof	21.47	22.52	4.9%
(q) Storage of impounded livestock per animal per day	429.55	450.60	4.9%
(r) Illegal parking in staff parking	101.32	106.28	4.9%
(s) Fax charges per page	9.11	9.56	4.9%
(t) Business Licence and associated costs			
(u) Tender document fees	485.58	509.37	4.9%

Please note that the above tariffs are exclusive of vat.

Please note that interest will be raised at 15% p.a. on all outstanding accounts.

These tariffs will come into operation on 1 July 2024.

The date on which the determination of rates will come into operation is 1 July 2024.

Any person who desires to object to the rates determination shall do so in writing within fourteen(14) days after by delivering such objection to the Municipal Manager, 57 Shepstone Street, Richmond, Kwazulu - Natal on weekdays from 08h00 to 16h00 or by posting the objection to the Municipal Manager P/Bag X1028, Richmond, 3780.