



RICHMOND LOCAL MUNICIPALITY

NOTICE IN TERMS OF SECTION 116(3) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003) FOR THE AMENDMENT TO THE EXISTING APPOINTMENT OF XTECH (PTY) LTD AWARDED TENDER NUMBER: RLM:12/2021/2022 FOR HIRE OR LEASE OF 8 PHOTOCOPIER MACHINES FOR A PERIOD OF THREE YEARS

Notice is hereby given in terms of Section 116 (3) (a) and (b) of the Local Government: Municipal Finance Management Act, 2003 (Act 56 of 2003) that it is the intention of the Richmond Local Municipality to amend the existing contract:

Description: AMENDMENT TO THE EXISTING APPOINTMENT OF XTECH (PTY) LTD AND FOR THE AWARDED TENDER NUMBER RM:12/2021/2022 HIRE OR LEASE OF 8 PHOTOCOPIER MACHINES FOR A PERIOD OF THREE YEARS.

Reasons for the proposed amendment: The above-mentioned project was for the period of three years, due to unavoidable delays in the SCM process of the new tender. The extension will be on month to month contract. The current appointed service providers have established a valuable relationship with the affected parties which is an integral part of this specific process. It is in the best interest for the Municipality to proceed with the current service providers to complete processes and the evaluation of new tender.

Notice is hereby further given in terms of Section 21 and 21A of the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000) that the local community and interested / affected parties are invited to submit comments or representations to the Municipality in respect of the above, such comments or representations must be received within 14 days of advertisement via electronic mail to the e-mail address provided below, or be delivered to the undersigned to the mailing address provided hereunder. Persons who are physically disabled or who cannot read or write but wish to participate in the process, may come during office hours to the Municipal Offices, Supply Chain Department, 57 Shepstone Street, Richmond, where a staff member will assist that person to transcribe that person's comments or representations.

Comments and/or representations must be submitted to the following e-mail addresses: nkosinathi.ngubane@richmond.gov.za / /lungelwa.jama@richmond.gov.za with the subject line entitled **AMENDMENT TO THE EXISTING APPOINTMENT OF XTECH (PTY) LTD AND FOR THE AWARDED TENDER NUMBER RLM:12/2021/2022 FOR HIRE OR LEASE OF 8 PHOTOCOPIER MACHINES FOR A PERIOD OF THREE YEARS**

The closing time for the submission of representations and/or comments must be received within 14 days of advertisement at **12h00**. No comments or representations received after this time and date will be considered.

All enquiries regarding this intent can be directed to the following official:

Name and Surname : Nkosinathi Ngubane

E-mail address : nkosinathi.ngubane@richmond.gov.za

Physical address : 57 Shepstone Street, Richmond

MUNICIPAL MANAGER