RICHMOND
Local Municipality

In-Year Report
November 2025

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1.1 Executive Summary

The Municipal Finance Management Act (MFMA) assigns various responsibilities to the Mayor and the Accounting Officer (Municipal Manager).

As per Section 71 (1) "*The accounting officer of a municipality must by no later than 10 working days after the end of each month submit to the Mayor of the municipality and the relevant provincial treasury a statement in the prescribed format on the state of the municipality's budget reflecting the following particulars for that month and for the financial year up to the end of that month.*"

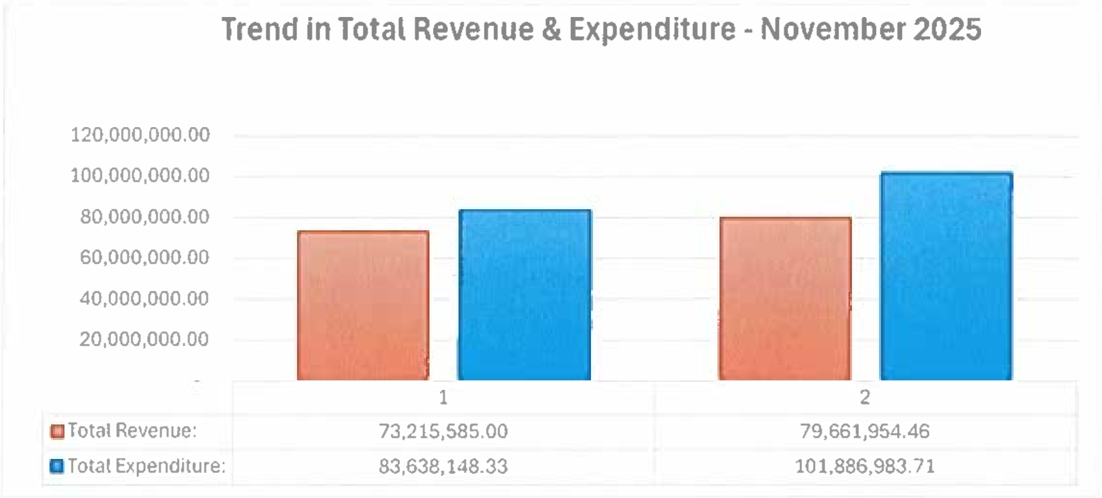
Furthermore, Section 52(d) of the MFMA states: "***52. General responsibilities:*** *- The Mayor of a municipality-*

(d) Must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality."

This in year report is prepared in terms of the municipal budget and reporting regulations that were promulgated in the Government Gazette No. 32141 of 17 April 2009.

1.1.1 Overview of financial performance

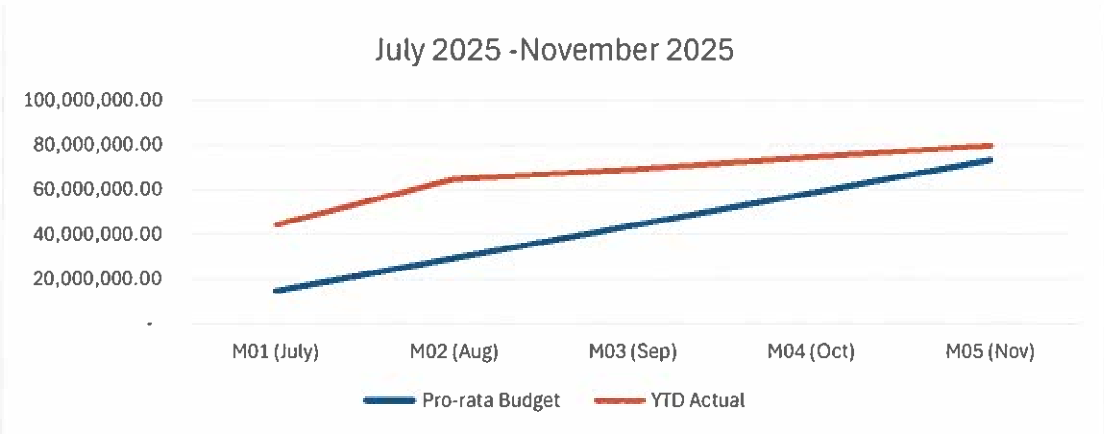
Description	Table 1 - Summary for Financial Period ended 2025/26					
	Full Year Budget	Pro Rata Budget	YTD Actual	YTD Variance		
	2025/26	November	November	November		%
Total Revenue:	**175,717,404.00**	**73,215,585.00**	**79,661,954.46**	**R**	**6,446,369**	**9%**
Revenue - Operational	153,507,144.00	63,961,310.00	71,244,673.84	R	7,283,364	11%
Revenue - Capital	22,210,260.00	9,254,275.00	8,417,280.62	R	-836,994	-9%
Total Expenditure:	**200,731,556.00**	**83,638,148.33**	**101,886,983.71**	**R**	**18,248,835**	**22%**
Expenditure - Operational	176,951,300.00	73,729,708.33	76,672,827.22	R	2,943,119	4%
Expenditure - Capital	23,780,256.00	9,908,440.00	25,214,156.49	R	15,305,716	154%
						Source: Budget Table C1



Key Observations:

- The table & illustrations above provide an overview of the municipal financial performance and position as of **November 2025.**
- Total revenue accrued amounted to **R79.7m,** which is higher compared to the pro rata budget of **R73.2m**. The main contribution is the August yearly billing for property rates.
- Total expenditure incurred amounted to **R101.9m,** which is slightly higher compared to the pro rata budget of **R83.6m**.

1.1.2 Revenue Trend



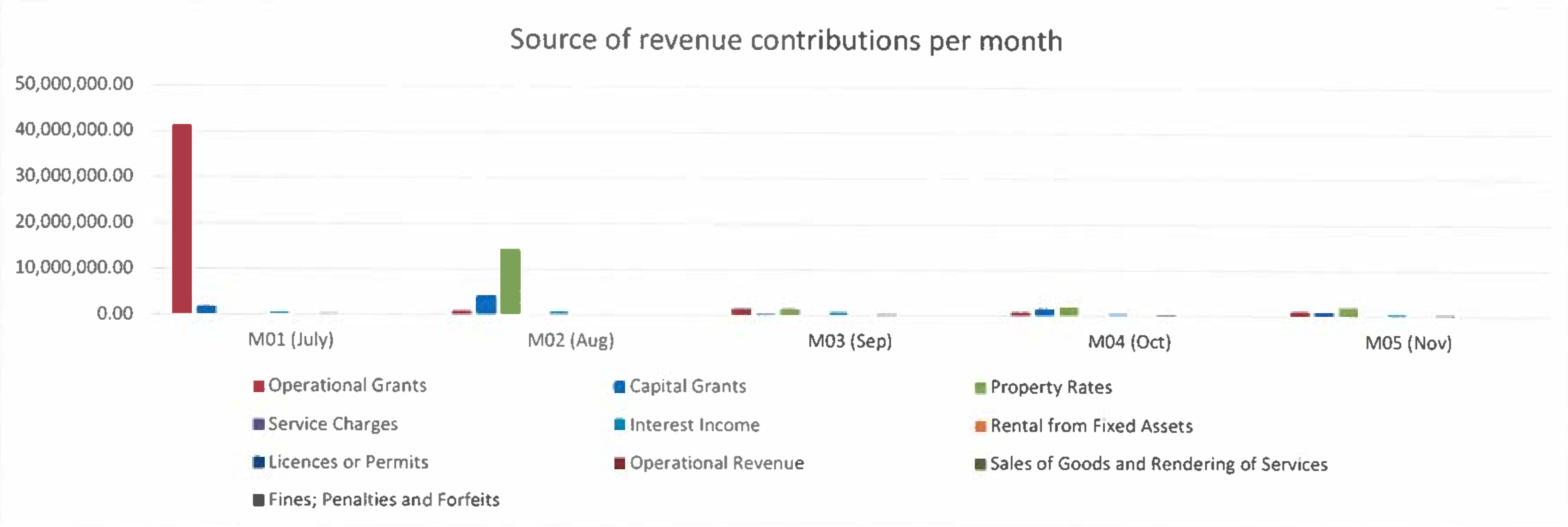
1.1.3 Revenue by source

The following revenue tables are from the Richmond Local Municipality financial system their purpose is to disclose revenue performance by source. These tables are aligned with **Table C4, Monthly Budget Statement – Financial performance (revenue M05)**. Key variances are further detailed and analysed below:

Revenue by Source	Budget to Date	Actual to Date	Variance
Operational Grants	45,239,900.00	45,759,821.09	519,921.09
Capital Grants	9,254,275.00	8,417,280.62	-836,994.38
Property Rates	12,954,920.00	19,918,781.55	6,963,861.55
Service Charges	469,190.00	397,319.93	-71,870.07
Interest Income	2,896,250.00	2,677,590.96	-218,659.04
Rental from Fixed Assets	439,055.00	579,099.01	140,044.01
Licences or Permits	1,203,420.00	1,509,546.74	306,126.74
Operational Revenue	526,895.00	247,048.13	-279,846.87
Sales of Goods and Rendering of Services	218,530.00	153,466.43	-65,063.57
Fines; Penalties and Forfeits	13,150.00	2,000.00	-11,150.00

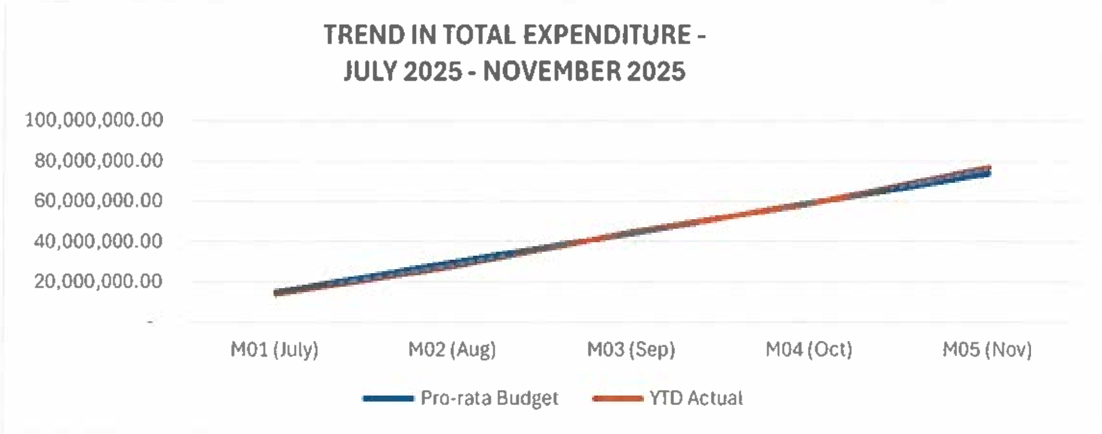
%	Revenue by Source	Comment	Explanations for variances above +/-10%
1%	Operational Grants	Favourable	Variance within an acceptable threshold
-9%	Capital Grants	Unfavourable	Variance within an acceptable threshold
54%	Property Rates	Favourable	The variance is caused by the advance billing of property rates for certain accounts, resulting in revenue being raised earlier than anticipated
-15%	Service Charges	Unfavourable	The variance is caused by the budget being higher than the actual billing. The budget will be corrected during the adjustment budget process
-8%	Interest Income	Unfavourable	Variance within an acceptable threshold
32%	Rental from Fixed Assets	Favourable	The variance is caused by the implementation of annual rental escalations in line with signed lease agreements.
25%	Licences or Permits	Favourable	The variance is caused by fluctuations in the number of clients visiting the municipality for licence renewals
-53%	Operational Revenue	Unfavourable	The variance is caused by the uneven timing of revenue receipts budgeted for the year. The municipality anticipates that performance will stabilise as the year progresses.
-30%	Sales of Goods and Rendering of Services	Unfavourable	The variance is caused by the uneven timing of revenue from the sale of goods and rendering of services. The municipality anticipates that performance will stabilise as the year progresses.
-85%	Fines; Penalties and Forfeits	Unfavourable	The variance is caused by the delayed implementation of the traffic fines management module, which will enable the real-time capture and recognition of fines issued..

The table and graph below further show revenue per source monthly:



Revenue by Source	Total Budget	Prorata Budget	M01 (July)	M02 (Aug)	M03 (Sep)	M04 (Oct)	M05 (Nov)	TotalActual
Operational Grants	108,575,760.00	45,239,900.00	41,512,440.98	795,858.65	1,510,149.81	832,432.64	1,108,939.01	45,759,821.09
Capital Grants	22,210,260.00	9,254,275.00	1,628,910.00	4,107,036.80	347,227.05	1,448,270.11	885,836.66	8,417,280.62
Property Rates	31,091,808.00	12,954,920.00	0.00	14,412,390.67	1,438,178.16	2,012,546.81	2,055,665.91	19,918,781.55
Service Charges	1,126,056.00	469,190.00	82,064.31	78,602.07	78,862.79	78,927.97	78,862.79	397,319.93
Interest Income	6,951,000.00	2,896,250.00	541,024.71	602,566.88	555,380.96	498,860.22	479,758.19	2,677,590.96
Rental from Fixed Assets	1,053,732.00	439,055.00	112,629.74	116,038.02	115,957.72	118,470.49	116,003.04	579,099.01
Licences or Permits	2,888,208.00	1,203,420.00	275,790.98	249,405.51	315,426.81	341,745.86	327,177.58	1,509,546.74
Operational Revenue	1,264,548.00	526,895.00	131,680.59	45,575.73	5,729.01	59,420.50	4,642.30	247,048.13
Sales of Goods and Rendering of Services	524,472.00	218,530.00	15,880.94	43,552.15	50,067.28	18,252.05	25,714.01	153,466.43
Fines; Penalties and Forfeits	31,560.00	13,150.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
	175,717,404.00	**73,215,585.00**	**44,300,422.25**	**20,451,026.48**	**4,416,979.59**	**5,408,926.65**	**5,084,599.49**	**79,661,954.46**

1.1.4 Expenditure Trend



1.1.5 Expenditure by Type

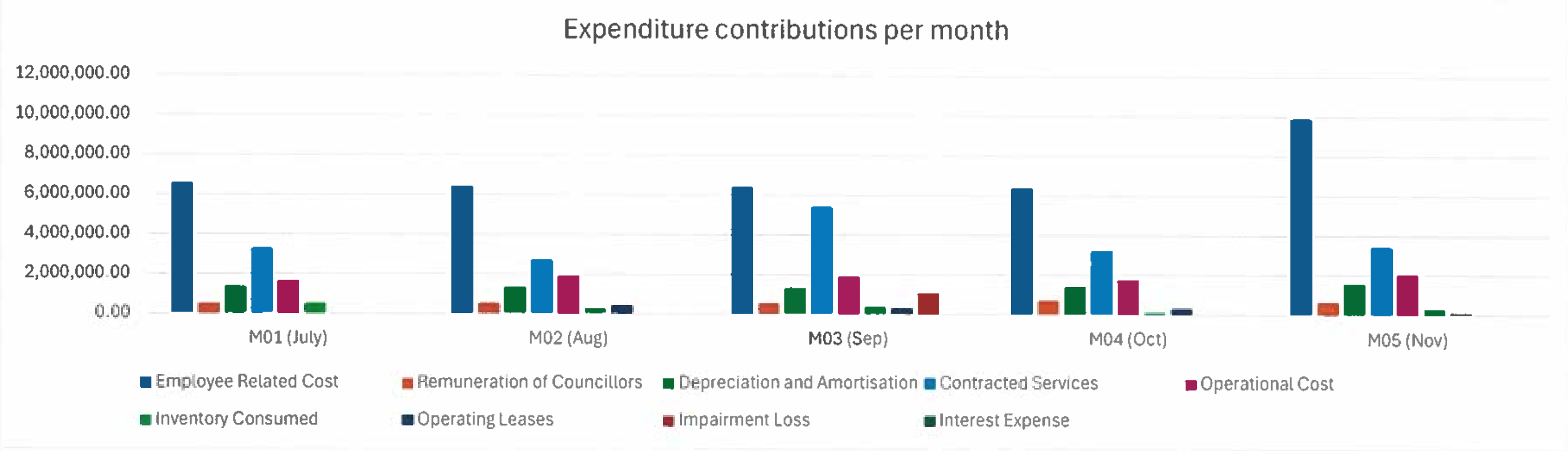
Operational cost

The following expenditure tables are from Richmond Local Municipality financial system, their purpose is to disclose expenditure by type. These tables are aligned with **Table C4, Monthly Budget Statement – Financial performance (expenditure M05)**. Key variances are further detailed and analysed below:

Expenditure by type	Budget to Date	Actual to Date	Variance
Employee Related Cost	32,650,330.00	35,556,869.53	- 2,906,539.53
Remuneration of Councillors	3,162,625.00	2,991,950.60	170,674.40
Depreciation and Amortisation	8,899,325.00	6,946,963.86	1,952,361.14
Contracted Services	15,616,498.33	17,995,971.48	- 2,379,473.15
Operational Cost	9,036,721.67	9,295,110.44	- 258,388.77
Inventory Consumed	1,864,666.67	1,571,416.07	293,250.60
Operating Leases	154,900.00	1,093,462.60	- 938,562.60
Impairment Loss	1,861,671.67	1,155,794.67	705,877.00
Interest Expense	482,970.00	65,287.97	417,682.03

%	Expenditure by Type	Comment	Explanations for variances above +/-10%
-9%	Employee Related Cost	Unfavourable	Variance within an acceptable threshold
5%	Remuneration of Councillors	Favourable	Variance within an acceptable threshold
22%	Depreciation and Amortisation	Favourable	The variance is caused by the system-generated monthly depreciation being lower than budgeted. In addition, the impairment provision has not yet been processed, as this is only accounted for at year end.
-15%	Contracted Services	Unfavourable	The variance is caused by the processing of annual licences and premiums, which were paid in full during the period under review. This resulted in higher than anticipated expenditure against the year-to-date budget.
-3%	Operational Cost	Unfavourable	Variance within an acceptable threshold
16%	Inventory Consumed	Favourable	The variance is due to the implementation of cost containment measures and strict spending patterns, which reduced spending to be below budgeted amount.
-606%	Operating Leases	Unfavourable	The variance is due to the late finalisation of the finance lease contract for the procurement of vehicles for the municipality. As a result, the budget for this line item will have to be adjusted accordinly in the February budget adjustment period.
38%	Impairment Loss	Favourable	The variance is due to the estimation of the impairment provision for debtors being lower than budgeted. This will be monitored and adjusted accordingly at the end of the quarter.
86%	Interest Expense	Favourable	The variance is due to the delay in finalising the vehicle finance lease agreement, resulting in no interest charges being incurred during the period. The budgeted interest expense will be reviewed during the mid-year budget adjustment.

The table and graph below further show expenditure per source monthly:



Expenditure by type	Total Budget	Prorata Budget	M01 (July)	M02 (Aug)	M03 (Sep)	M04 (Oct)	M05 (Nov)	TotalActual
Employee Related Cost	78,360,792.00	32,650,330.00	6,538,904.20	6,394,327.99	6,385,119.51	6,360,983.36	9,877,534.47	35,556,869.53
Remuneration of Councillors	7,590,300.00	3,162,625.00	539,527.31	539,527.31	539,527.31	711,865.00	661,503.67	2,991,950.60
Depreciation and Amortisation	21,358,380.00	8,899,325.00	1,362,240.79	1,341,936.35	1,313,165.20	1,364,958.63	1,564,662.89	6,946,963.86
Contracted Services	37,479,596.00	15,616,498.33	3,276,989.22	2,704,457.90	5,396,465.90	3,203,794.53	3,414,263.93	17,995,971.48
Operational Cost	21,688,132.00	9,036,721.67	1,662,999.80	1,926,549.83	1,907,391.73	1,746,974.42	2,051,194.66	9,295,110.44
Inventory Consumed	4,475,200.00	1,864,666.67	501,959.48	269,136.37	367,698.45	109,109.71	323,512.06	1,571,416.07
Operating Leases	371,760.00	154,900.00	26,785.03	413,072.45	274,303.31	291,024.25	88,277.56	1,093,462.60
Impairment Loss	4,468,012.00	1,861,671.67	38,296.12	372.35	1,061,152.85	30,355.72	25,617.63	1,155,794.67
Interest Expense	1,159,128.00	482,970.00	0.00	0.00	33,237.84	16,224.16	15,825.97	65,287.97

1.1.6 Financial Health Indicators

The following provides an overview of the key financial health indicators

Crucial ratios	A brief definition of that ratio	M01	M02	M03	M04	M05
Collection rate	The ratio indicates the collection rate, i.e. level of payments. It measures an increase or decreases in debtors relative to annual billed revenue. In addition, in order to determine the real collection rate bad debts written off are taken into consideration. The norm is 95%	217%	22%	41%	49%	51%
Cash/Cost Coverage ratio (excluding unspent conditional grants)	The ratio indicates the municipality's or municipal entity's ability to meet at least its monthly fixed operating commitments from cash and short-term investments without collecting any additional revenue, during that month. The norm range is between 1 month to 3 months.	3.8 months	3 months	2.1 Months	1.4 Months	1.0 months
Current ratio	The ratio is used to assess the municipality's or municipal entity's ability to pay back its short-term liabilities (Debt and Payables) with its short-term assets (cash, inventory, receivables). The norm ranges between 1.5 to 2:1	2.4	2.7	1.9	1.7	1.4
Creditor payment period	This ratio indicates the average number of days taken for trade creditors to be paid. The norm is 30 days	15 Days	14 Days	20 Days	19 Days	20 Days

Debtors' collection rate (norm 95%)

The collection rate as of the end of November was 51%. This is considered below the norm of 95%; however, this is mainly due to the yearly billing done in August.

Cash coverage (norm 1-3 months)

The current ratio falls within acceptable benchmarks, suggesting that the municipality can sustain its operations for a period exceeding a month without external financial support.

Current ratio: (Norm 1:1.5)

The current ratio for November is above the norm, which means the municipality is still able to meet its short-term obligations.

Creditors payment period (norm 30 days)

The municipality is within the norm of paying it short-term creditors within 30 days. This means that the municipality is complying with section 65 of the MFMA.

1.1.7 Material differences from the SDBIP

None identified, however a detailed report is attached under performance information.

1.1.8 Remedial or corrective steps

None identified

1.2 In-Year Budget Statement Tables

The In-Year Budget Statement Tables, that are submitted with this report, include the following:

TABLE	DESCRIPTION	ADDITIONAL DETAILS
C1	Monthly Budget Statement	S71 Summary
C2	Monthly Budget Statement	Financial Performance (standard classification)
C3	Monthly Budget Statement	Financial Performance (revenue and expenditure by municipal vote)
C4	Monthly Budget Statement	Financial Performance (revenue and expenditure)
C5	Monthly Budget Statement	Capital expenditure
C6	Monthly Budget Statement	Financial Position
C7	Monthly Budget Statement	Cash Flow

2 Part 2 – SUPPORTING DOCUMENTATION

2.1 Debtors Analysis

The following is from **Table SC3, Monthly Budget Statement – aged debtors**, and an analysis is further provided:

Choose name from list - Supporting Table SC3 Monthly Budget Statement - aged debtors - M05 - November

Description	NT Code	Budget Year 2025/26											
R thousands		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
Debtors Age Analysis By Income Source													
Trade and Other Receivables from Exchange Transactions - Water	1200	-	-	-	-	-	-	-	-	-	-	-	-
Trade and Other Receivables from Exchange Transactions - Electricity	1300	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Non-exchange Transactions - Property Rates	1400	1,978	1,324	1,207	9,558	48	530	506	30,330	45 480	40,972	(26)	-
Receivables from Exchange Transactions - Waste Water Management	1500	-	-	-	-	-	-	-	-	-	-	-	-
Receivables from Exchange Transactions - Waste Management	1600	129	69	65	60	61	56	53	2,511	3 005	2,742	-	-
Receivables from Exchange Transactions - Property Rental Debtors	1700	-	-	-	-	-	-	-	-	-	-	-	-
Interest on Arrear Debtor Accounts	1810	314	307	303	277	277	287	272	14,181	16 218	15,295	-	-
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-
Other	1900	2	-	-	-	-	6	-	28	37	35	-	-
Total By Income Source	2000	2,427	1,700	1,575	9,897	386	879	831	47,051	64,740	59,043	(26)	-
2024/25 - totals only		1,750	1,160	907	11,148	320	336	1,185	43,250	60 167	56,251	-	-
Debtors Age Analysis By Customer Group													
Organs of State	2200	896	675	653	7,590	37	98	48	11,498	21 496	19,272	(26)	-
Commercial	2300	327	66	46	286	6	30	28	276	1 069	630	-	-
Households	2400	1,199	940	875	2,020	342	750	754	35,275	42 156	39,141	-	-
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-
Total By Customer Group	2600	2,422	1,700	1,575	9,897	386	879	831	47,051	64,740	59,043	(26)	-

The Debtor's report has been prepared based on the format required to be lodged electronically with National Treasury. This format provides an extended aged analysis, as well as an aged analysis by debtor type. The summary report indicates that the debtors >90 days balance amounts to **R59.04m.**

2.2 Creditors Analysis

The following is from **Table SC4, Monthly Budget Statement – aged creditors**, and an analysis is further provided:

Choose name from list - Supporting Table SC4 Monthly Budget Statement - aged creditors - M05 - November

Description	NT Code	Budget Year 2025/26								
R thousands		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total
Creditors Age Analysis By Customer Type										
Bulk Electricity	0100	–	–	–	–	–	–	–	–	–
Bulk Water	0200	–	–	–	–	–	–	–	–	–
PAYE deductions	0300	–	–	–	–	–	–	–	–	–
VAT (output less input)	0400	–	–	–	–	–	–	–	–	–
Pensions / Retirement deductions	0500	–	–	–	–	–	–	–	–	–
Loan repayments	0600	–	–	–	–	–	–	–	–	–
Trade Creditors	0700	–	–	–	–	–	–	–	–	–
Auditor General	0800	–	–	–	–	–	–	–	–	–
Other	0900	–	–	–	–	–	–	–	–	–
Total By Customer Type	1000	–	–	–	–	–	–	–	–	–

The Creditors report has been prepared based on the format required to be lodged electronically with National Treasury. This format provides an extended aged analysis, as well as an aged analysis by creditor type.

The municipality had a total of **R0.00** outstanding creditors as of **November 2025**.

2.3 Investment portfolio analysis

The following is from Richmond Local Municipality financial system and is aligned with Table **SC5, Monthly Budget Statement – Investment portfolio**, and an analysis is further provided:

INVESTMENT PORTFOLIO ANALYSIS

NOTICE NO. R.1536 - GOVT GAZETTE NO.18435

REGULATION 3(1)(g)

INVESTMENT PORTFOLIO :

Financial Institution	Account Number	Investment Type		Bal. as at 30 Novemberr 2025	Interest Rate	November 2025 Interest	Bal. as at 31 October 2025	Investment Period
First National Bank	61356002695	Call account		453.85		441.31	108,230.35	call
First National Bank	62117170407	Patheni Housing		-		-	-	daily call
First National Bank	62134473280	Housing Operating Account		477,101.31		2,539.23	474,562.08	daily call
First National Bank	62155682844	Zwelethu Housing		-		-	-	daily call
First National Bank	62176174383	Siyathuthuka Phase ii		-		-	-	daily call
First National Bank	62810019217	Housing Title deed Account		2,851,355.40		14,495.19	2,836,860.21	daily call
First National Bank	62299629116	Mig Grant Funding		79,917.85		22,109.04	4,257,808.81	daily call
First National Bank	62241817537	Financial Management Grant		-		5,782.19	500,000.00	daily call
First National Bank	62833569900	Library Services Grant		50,658.48		19,903.72	5,030,754.76	daily call
First National Bank	62833571385	Small Town Grant		2,045.50		10.40	2,035.10	daily call
FNB DME	63003663506	FNB DME		17,986.71		91.44	17,895.27	daily call
FNB RESERVES	63003024063	FNB RESERVES		4,281.60		3,624.87	917,656.73	daily call
NEDBANK	03/7165013946/000054	Nedbank Fixed		15,468,410.95		101,095.89	15,367,315.06	fixed inv.
ABSA BANK	20-8167-2454	ABSA Fixed		-		-	-	fixed inv.
Standard Bank	268791155 006	Standard Fixed		-				fixed inv.
First National Bank	63024683319	FNB HIGHOVER		12,954.97		9,754.36	2,193,200.61	daily call
First National Bank	63107196932	Nelson St. SMME Project		175,204.20		890.67	174,313.53	daily call
Standard Bank	268791155 005	Standard Fixed		-		-	-	fixed inv.
First National Bank	63138299341	Informal Economy Infrastructure		368,700.10		1,874.33	366,825.77	daily call
				19,509,070.92		182,612.64	32,247,458.28	

Summary of exposures to particular financial institutions

financial institution	amount invested	Percentage exposure
First National Bank	4,040,659.97	20.71
Nedbank	15,468,410.95	79.29
Investec	-	-
ABSA BANK	-	-
Standard Bank	-	-
TOTAL	19,509,070.92	100.00

Primary Bank Account	R277,297.54
Cash & Cash Equivalent	19,786,368.46
CONDITIONAL GRANTS	-12951311.41
AVAILABLE MUNICIPAL FUNDS	**6,835,057.05**

2.4 Allocation and grants receipts & expenditure

Further detailed on **Table SC6, Monthly Budget Statement – Transfers and grant receipts** and **Table SC7, Monthly Budget Statement – Transfers an grant expenditure**:

KZN227 Richmond - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - M05 - November

Description	Ref	2024/25	Budget Year 2025/26							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
EXPENDITURE										
Operating expenditure of Transfers and Grants										
National Government:		3,881	5,150	–	366	2,409	2,146	263	12.3%	5,150
Expanded Public Works Programme Integrated Grant		1,410	2,054	–	185	642	856	(213)	-24.9%	2,054
Local Government Financial Management Grant	3	1,900	2,000	–	42	1,256	833	423	50.7%	2,000
Municipal Infrastructure Grant		571	1,096	–	139	511	457	54	11.9%	1,096
Provincial Government:		4,955	5,065	–	742	2,367	2,110	256	12.1%	5,065
Specify (Add grant description)		–	–	–	238	267	–	267	#DIV/0!	–
Specify (Add grant description)		3,076	–	–	37	307	–	307	#DIV/0!	–
Specify (Add grant description)		495	–	–	–	–	–	–		–
Specify (Add grant description)		116	–	–	–	–	–	–		–
Specify (Add grant description)		483	–	–	–	–	–	–		–
Specify (Add grant description)		784	5,065	–	467	1,792	2,110	(318)	-15.1%	5,065
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total Operating Transfers and Grants		8,836	10,215	–	1,108	4,776	4,256	520	12.2%	10,215
Capital Transfers and Grants										
National Government:		20,403	20,819	–	886	8,417	8,675	(257)	-3.0%	20,819
Municipal Infrastructure Grant		20,403	20,819	–	886	8,417	8,675	(257)	-3.0%	20,819
Provincial Government:		2,653	1,391	–	–	–	580	(580)	-100.0%	1,391
Specify (Add grant description)		–	1,391	–	–	–	580	(580)	-100.0%	1,391
Specify (Add grant description)		2,653	–	–	–	–	–	–		–
District Municipality:		–	–	–	–	–	–	–		–
Other grant providers:		–	–	–	–	–	–	–		–
Total Capital Transfers and Grants		23,056	22,210	–	886	8,417	9,254	(837)	-9.0%	22,210
TOTAL EXPENDITURE OF TRANSFERS & GRANTS		31,892	32,425	–	1,995	13,193	13,510	(317)	-2.3%	32,425

2.5 Councillor & Board member allowances

The following is from **Table SC8, Monthly Budget Statement – Councillor and staff benefits**, and an analysis is further provided:

KZN227 Richmond - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - M05 - November

Summary of Employee and Councillor remuneration R thousands	Ref	2024/25 Audited Outcome	Budget Year 2025/26 Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
	1	A	B	C						D
Councillors (Political Office Bearers plus Other)										
Basic Salaries and Wages		5,204	5,821	–	547	2,420	2,425	(5)	0%	5,821
Pension and UIF Contributions		28	166	–	2	12	69	(57)	-83%	166
Medical Aid Contributions		35	88	–	3	14	36	(22)	-61%	88
Motor Vehicle Allowance		450	678	–	47	235	283	(47)	-17%	678
Cellphone Allowance		625	723	–	55	274	301	(27)	-9%	723
Housing Allowances		–	–	–	–	–	–	–		–
Other benefits and allowances		180	115	–	7	36	48	(11)	-24%	115
Sub Total - Councillors		6,522	7,500	–	662	2,992	3,163	(171)	-5%	7,500
% increase	4		15.0%							15.0%
Senior Managers of the Municipality	3									
Basic Salaries and Wages		5,143	5,532	–	276	1,537	2,305	(768)	-33%	5,532
Pension and UIF Contributions		10	12	–	1	3	5	(2)	-35%	12
Medical Aid Contributions		–	–	–	–	–	–	–		–
Overtime		–	–	–	–	–	–	–		–
Performance Bonus		119	–	–	–	57	–	57	#DIV/0!	–
Motor Vehicle Allowance		780	887	–	43	241	370	(129)	-35%	887
Cellphone Allowance		2	–	–	–	–	–	–		–
Housing Allowances		–	–	–	–	–	–	–		–
Other benefits and allowances		102	1	–	0	0	0	(0)	-34%	1
Payments in lieu of leave		–	–	–	–	–	–	–		–
Long service awards		–	–	–	–	–	–	–		–
Post-retirement benefit obligations	2	–	–	–	–	–	–	–		–
Entertainment		–	–	–	–	–	–	–		–
Scarcity		–	–	–	–	–	–	–		–
Acting and post related allowance		–	–	–	–	–	–	–		–
In kind benefits		–	–	–	–	–	–	–		–
Sub Total - Senior Managers of Municipality		6,157	6,431	–	319	1,838	2,680	(841)	-31%	6,431
% increase	4		4.5%							4.5%
Other Municipal Staff										
Basic Salaries and Wages		49,393	51,270	–	4,463	22,214	21,362	851	4%	51,270
Pension and UIF Contributions		7,433	7,530	–	652	3,269	3,138	131	4%	7,530
Medical Aid Contributions		2,690	2,627	–	242	1,195	1,095	101	9%	2,627
Overtime		1,871	2,209	–	115	749	920	(171)	-19%	2,209
Performance Bonus		3,728	3,397	–	3,767	3,838	1,415	2,423	171%	3,397
Motor Vehicle Allowance		1,761	1,642	–	151	748	684	64	9%	1,642
Cellphone Allowance		481	457	–	40	204	191	13	7%	457
Housing Allowances		368	342	–	36	172	143	29	21%	342
Other benefits and allowances		952	843	–	63	323	351	(28)	-8%	843
Payments in lieu of leave		2,237	1,613	–	30	1,007	672	335	50%	1,613
Long service awards		326	–	–	–	–	–	–		–
Post-retirement benefit obligations	2	1,302	–	–	–	–	–	–		–
Entertainment		–	–	–	–	–	–	–		–
Scarcity		–	–	–	–	–	–	–		–
Acting and post related allowance		–	–	–	–	–	–	–		–
In kind benefits		–	–	–	–	–	–	–		–
Sub Total - Other Municipal Staff		72,550	71,930	–	8,558	33,719	29,971	3,748	13%	71,930
% increase	4		-0.9%							-0.9%
Total Parent Municipality		85,229	85,951	–	10,539	38,549	35,813	2,736	8%	85,951

The schedule details expenditure incurred by the municipality on staff salaries, wages, allowances, and benefits. All expenditure is within year-to-date budget.

2.6 Material Variances to the SDBIP

None identified

2.7 Capital programme performance

2.7.1 Capital expenditure per month

The following is from **Table SC12, Monthly Budget Statement – Capital expenditure trend**, and an analysis is further provided:

Row Labels	Sum of TotalBudget	Sum of Prorata Budget	Sum of TotalActual
Non-current Assets	**23780256**	**9908440**	**25214156.49**
Capital:	**23780256**	**9908440**	**25214156.49**
Finance and Administration	1719996	716665	4001595.99
Planning and Development	130992	54580	283209.48
Community and Social Services	690012	287505	3116304.69
Executive and Council	80004	33335	5292515.04
Road Transport	21159252	8816355	11155782.89
Waste Management	0	0	683642.22
Sport and Recreation	0	0	681106.18
Grand Total	**23780256**	**9908440**	**25214156.49**

An adjustment to the finance lease arrangements for the photocopiers and the municipal fleet will be incorporated in the adjustment budget, resulting in an increase in the municipality's capital budget.

2.7.2 Summary of Capital expenditure by asset class

The following is from **Table SC13a, Monthly Budget Statement – Capital expenditure on new assets by asset class**, and an *analysis is further provided on c schedule*.

2.8 Other supporting documents

A complete set of C schedule is attached.

2.9 Municipal Mangers Quality Certification

I, B.E Mswane, the Municipal Manager, of Richmond Municipality, hereby certify that the

- monthly budget statement
- c schedule

for the month of **November** of **2025** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Name: BE Mswane.

Municipal Manager of Richmond Municipality (KZN227)

Signature..