

Richmond Municipality
TARIFF OF CHARGES
2026/2027

ANNEXURE
A1

	2025/2026	2026/2027	Percentage Increase/ decrease
Residential Property	0.0096508	0.0100079	3.7%
Business, Commercial and industrial property	0.0194838	0.0202047	3.7%
Vacant Land	0.0293398	0.0304254	3.7%
Agricultural Property	0.0024127	0.0025019	3.7%
Public Service Purposes	0.0194838	0.0202047	3.7%
Public Service Infrastructure	0.0024127	0.0025019	3.7%
Public benefit organisation property	0.0024127	0.0025019	3.7%
Place of worship S17(l)	0.0024127	0.0025019	3.7%
Municipal	0.0024127	0.0025019	3.7%
Protected area S17 (E)	0.0024127	0.0025019	3.7%
Communal Property	0.0024127	0.0025019	3.7%

Notes / General

NB: All rebates and exemptions are contained in the rates policy and may in certain instances be applied to the rates as assessed above.

1. Rates will be payable monthly in ten (10) equal instalments with the first installment payable on 30 September 2025 and the last instalment payable on 30 June 2027.
2. The date on which the determination of rates come into operation is 1 July 2026.
3. Any rates remaining unpaid longer than 3 months will be subject to legal action to be instituted to recover the arrear amounts.
4. Any rates that are not paid on the due date will be subject to interest at the rate of 1.25% per month or part thereof.
5. A collection fee of 10% will be raised on the amount outstanding as at 1 April 2027 for annual rates and 1 June 2027 for monthly rates.

B : Tariff of Charges

1. BUILDINGS

(a) Plan inspection fees to accompany application for
Approval of building plans for swimming pools

buildings

Depicted on the plan of a new building does not exceed

470.43	487.83	3.7%
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(ii) for each additional 10 square meters of floor area or part thereof by which such floor area exceeds 30 square meters

117.61	121.96	3.7%
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(iii) for additions to a building where the floor area is increased by respect of the proposed increased floor area

In accordance with i & 2 above

(iv) for structural alterations to a building where the floor area is not increased

470.43	487.83	3.7%
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(v) for any proposed structure which is of such a nature that its area cannot be measured, for each R1000.00 (or part value as assessed by the Engineer/ Building Inspector

67.00 with a min of 200.00	67.00 with a min of 200.00	0.0%
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(b) Plan inspection fee to accompany application for approval of swimming pool building plans

823.26	853.72	3.7%
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(c) for every preliminary plan submitted for scrutiny, consideration and comment prior to the submission of plans and application in terms of paragraph 1(a) above

Cost plus 10%

Cost plus 10%

(d) for each building site inspection by the Building Inspector

235.23	243.93	3.7%
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(e) Damage caused by building operations: Deposit

Where it is proposed to erect a new building or construct a swimming pool, the owner of the site shall, before commencing the proposed work, make a deposit with the Chief Financial Officer to cover or offset any cost of repair or reinstatement of the road verge, paving or guttering damaged as a result of such work.

588.05	609.81	3.7%
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If any refund is due, the refund shall be made by the Chief Financial Officer following the signing of the relevant completion certificate.

2. CEMETERY**(a) Burial Fee**

i. Adult	588.05	609.81	3.7%
ii. Child under 12 years of age	294.02	304.90	3.7%
iii. Child under 1 year of age or still born	222.41	230.64	3.7%

(a) (1) Maintenance levy

i. Adult	1,175.96	1,219.48	3.7%
ii. Child under 12 years of age	1,175.96	1,219.48	3.7%
iii. Child under 1 year of age or still born	1,175.96	1,219.48	3.7%

Notes: 1. The charge for the burial of a new born child and mother in the same coffin shall be the same as for a single adult.

2. Maintenance levies shall be used for the general upkeep of the cemetery.

3. The municipality undertakes no responsibility for the repairing of monuments, gravestones or other erections.

(b) Grave site reservations	705.64	731.75	3.7%
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				ANNEXURE A2 Percentage Increase
	2025/2026	2026/2027		
© Miscellaneous charges	Cost plus 10%	Cost plus 10%		
(i) Exhumation of body	Cost plus 10%	Cost plus 10%		
(ii) Overtime labour charges, in addition, to the normal burial fees, for burials on a Saturday, Sunday and Public Holidays and for funerals conducted after working hours on other days	Cost plus 10%	Cost plus 10%		
(iii) Interment of ashes in existing grave	355.33	368.48		3.7%
(iv) Containing ashes in Wall of Remembrance	470.43	487.83		3.7%
Note: All work to be undertaken at the cost plus 10% to subject to payment of a R350,00, deposit prior to such work being embarked upon.	350.00	350.00		0.0%
(d) The scale of charges for non-residents shall be double that made for residents, with the exception of overtime labour charge, the maintenance levy and the grave reservation fee shall be the same for residents and non-residents.				
3. DOGS				
(a) Impounding fee per animal per day	470.43	487.83		3.7%
(b) Charge for keeping and maintenance of impounded	Cost plus 10%	Cost plus 10%		
(c) Veterinary charges	Cost plus 10%	Cost plus 10%		
4. DRAINAGE				
(a) Plan inspection fee to accompany application for approval of sanitary/storm water drainage plans which are not included with building plans	235.23	243.93		3.7%
Note: All work to be undertaken at the cost plus 10% tariff shall be subject to the payment of R100,00 deposit prior to such work being embarked on		-		-
5. ENCROACHMENTS				
(a) Vegetation, structures, signposts, pumps and appliances and any other projections built or erected across or on any public sidewalk or road reserve with the Council's consent per annum or part thereof payable in advance with effect 1	376.86	390.81		3.7%
(b) For every application to erect or display any sign or boarding within the municipal area	235.23	243.93		3.7%
Commercial Posters				
1 x Stickers	R29.35 per post +R59.74 admin	R30.44 per post +R61.95 admin		
13 x Stickers	R16.77 per post +R59.74 admin	R17.39 per post +R61.95 admin		
10 x stickers	R16.77 per post +R59.74 admin	R17.39 per post +R61.95 admin		
Awareness Posters				
Up to 1 x Posters	R14.73 +R59.74 admin fee	R15.71 +R61.95 admin fee		
Route Markers x1	R15.15 +R59.74 admin fee	R15.71 +R61.95 admin fee		
Election Posters x1				
NPO bodies with no Commercial Content/ logo & Subject to the submission of the NPO Certificate.	R14.15 for x1 poster	R14.67 for x1 poster		
Flags & Banners – Special Events	R199.02 per banner +R179.73 admin	R206.38 per banner +R186.38 admin		
Advertising Trailer	R15 026.25 per annum	R15 582.22 per annum		
Trailer Daily rate	1,311.00	1,359.51		
Estate Agents Pointer Boards	R15 026.25 pa +R179.73 admin	R15 582.22 pa +R186.38 admin		
Onsite Advertising				
Less than 2m2	185.11	191.96		
No illuminated	R53.36 per m2	R55.33 per m2		
SERVICE STATION & RETAIL SHOPS				
Petrol station	R2065.47 per annum +R59.91 admin	R2141.89 per annum +R62.13 admin		
Banners for advertising	R80.57 per banner +R35.94 admin	R83.55 per banner +R37.27 admin		
6. HIRE OF MUNICIPAL HALLS , SPORTFIELDS , SPORTS COMPLEX, KITCHEN EQUIPMENT AND FITTINGS				
(a) Hire of Memorial Hall				
(i) Per day	1,208.55	1,253.27		3.7%
(ii) Deposit	500.00	518.50		
(iii) Hire of kitchen - per hour	117.58	121.93		3.7%
(b) Hire of Sports Complex				
(i) Per day	6,042.76	6,266.35		3.7%
(ii) Deposit	1,500.00	1,500.00		

Town planning to comment if these tariffs are applicable

	<u>2025/2026</u>	<u>2026/2027</u>	<u>ANNEXURE A3 Percentage Increase</u>
(c) Hire of all other halls in the municipal area			
(i) Weekdays			
Minimum	R 588.92 for 4hrs	R 610.71 for 4hrs	3.7%
	+ R74.12 per hour thereafter	+ R76.86 per hour thereafter	3.7%
(ii) After 24h00 -per hour	111.29	115.41	3.7%
(iii) Saturdays, Sundays and Public Holidays			
Minimum	R709.71 for 4hrs	R735.97 for 4hrs	3.7%
	+ R106.59 per hour thereafter	+ R110.53 per hour thereafter	3.7%
(iv) Hire of kitchen	94.25	97.74	3.7%
(v) Hire of sportfield	525.47	544.91	3.7%
(vi) Hire of Tables	30.23	31.34	3.7%
(d) Reduced rate hire under paragraphs (a) will be on written application and subject to approval by the Municipal M			
The hire of the halls for burials or funerals	235.23	243.94	3.7%
	235.23	243.94	3.7%

(e) Hire of hall for reward, commercial or political purposes : double the charges set out in paragraph 6 (a) .

Notes: The Municipal Manager shall have the discretion to call upon any applicant to pay a deposit of R1500,00 for the hire of the Sports Complex, R 500,00 for the hire of the Memorial Hall and R300,00 for the hire of any other hall; for offsetting the cost of repairing damage which the hirers use might rise to, or to refuse any application for hire or to discontinue periods of hire, subject to the applicant/hirer having a right of appeal to the municipality.

7. LIBRARY

(a) Charge for each item loaned from libraries and retained beyond the due or expired date	As per Library Services	As per Library Services	
(i) Items other than video tapes per week or part ther	As per Library Services	As per Library Services	
(ii) Scanning of Documents	R1.39 per page	R1.44 per page	3.7%

8. SANITARY SERVICES

(a) Disposal of animal carcasses			
(i) Large animal (horses, cow etc)	Cost plus 10%	Cost plus 10%	
(ii) Small animal (dog,cat etc)	70.89	73.51	3.7%
(b) Destruction, removal of items (subject to minimum charge of R20,00)			
	Cost plus 10%	Cost plus 10%	
(c) Clearing of rank vegetation and overgrowth from pr			
	Cost plus 10%	Cost plus 10%	
(d) Supply of disposable refuse bags (each)			
	Suppliers cost plus 10%		
(e) Removal of domestic and commercial refuse			
(i) from lots within municipal area (to be raised against the owner)	<u>2025/2026</u>	<u>2026/2027</u>	
- Domestic once a week	65.18	67.59	3.7%
- Refuse residential - Complex/old age homes etc	953.61	988.89	3.7%
- Commercial twice a week	492.66	510.88	3.7%
- Commercial five times a week	1,907.21	1,977.78	3.7%
- Commercial Bulk	3,814.43	3,955.56	3.7%
- Commercial Daily	4,577.31	4,746.67	3.7%
- Skipper Bin hire per month	5,254.58	5,449.00	3.7%

Residents

(i)Per entry per sedan	FREE	FREE	0.0%
(ii)Per entry per sedan and trailer	23.11	23.96	3.7%
(iii)Per entry per half ton LDV	23.11	23.96	3.7%
(iv)Per entry per on tone LDV and trailer	68.70	71.25	3.7%
(v)Per entry per one ton LDV	68.67	71.21	3.7%
(vi)Per entry per one tone LDV and trailer	103.07	106.88	3.7%
(vii)Per entry per 3.5 ton truck	171.76	178.11	3.7%
(viii)Per entry per 6 cubic meter truck	229.26	237.74	3.7%
(viii)Per entry per 10 cubic meter truck	344.28	357.02	3.7%

ALL GARDEN REFUSE DISPOSAL WILL BE FREE

	<u>2025/2026</u>	<u>2026/2027</u>	ANNEXURE A3 Percentage Increase
9. TOWN PLANNING			
(a) Town Planning scheme, per copy	Suppliers price plus 10%		
(b) Application in terms of Section 47 bis A(1) of Ordinance 27 of 1949			
Area of land to be rezoned			
Less than 1 hectare	1,881.75	1,951.37	3.7%
1 hectare but less than 5 hectares	2,234.59	2,317.27	3.7%
5 hectares but less than 10 hectares	2,352.19	2,439.22	3.7%
10 hectares and over	2,352.19	2,439.22	3.7%
	plus R300,00 for every hectare or part thereof in excess of 10 hectares	plus R300,00 for every hectare or part thereof in excess of 10 hectares	
(no fees shall be payable for application by the state, and the municipality may reduce or waive fees where the applicant is a charitable institution.)			
Zoning certificate	117.62	121.97	3.7%
(c) GIS Data			
Hard copy - per item			
Paper size A0			
(i) Plain paper - map	186.72	193.63	3.7%
(ii) Plain paper - topo/ortho	223.62	231.89	3.7%
(iii) Gloss paper - map	371.71	385.46	3.7%
(iv) Gloss paper - topo/ortho	445.26	461.73	3.7%
(v) Black and white copy	49.36	51.18	3.7%
Paper size A1			
(i) Plain paper - map	148.07	153.55	3.7%
(ii) Plain paper - topo/ortho	174.17	180.62	3.7%
(iii) Gloss paper - map	296.23	307.19	3.7%
(iv) Gloss paper - topo/ortho	345.63	358.42	3.7%
(v) Black and white copy	35.10	36.40	3.7%
Paper size A2			
(i) Plain paper - map	113.17	117.36	3.7%
(ii) Plain paper - topo/ortho	136.48	141.53	3.7%
(iii) Gloss paper - map	223.60	231.87	3.7%
(iv) Gloss paper - topo/ortho	270.34	280.34	3.7%
(v) Black and white copy	35.12	36.42	3.7%
Paper size A3			
(i) Plain paper - map	35.10	36.40	3.7%
(ii) Plain paper - topo/ortho	46.73	48.45	3.7%
(iii) Gloss paper - map	70.87	73.49	3.7%
(iv) Gloss paper - topo/ortho	94.23	97.72	3.7%
(v) Black and white copy	0.97	1.01	3.7%
Paper size A4			
(i) Plain paper - map	23.37	24.24	3.7%
(ii) Plain paper - topo/ortho	35.12	36.42	3.7%
(iii) Gloss paper - map	46.81	48.54	3.7%
(iv) Gloss paper - topo/ortho	70.86	73.48	3.7%
(v) Black and white copy	0.80	0.83	3.7%
Map book - Thematic Maps	470.43	487.83	3.7%
Map book - Census	705.65	731.76	3.7%
(f) Search fee (town planning)	31.34	32.50	3.7%

	<u>2025/2026</u>	<u>2026/2027</u>	<u>ANNEXURE A4 Percentage Increase</u>
(h) Amendment to a scheme	6,657.13	6,903.45	3.7%
	-	-	
(i) Consent in terms of scheme	6,657.13	6,903.45	3.7%
	-	-	
(j) Subdivision of land up to 5 pieces of land	-	-	
- basic fee (exclu advert)	2,219.05	2,301.16	3.7%
- Plus per subdivision + remainder	386.67	400.98	3.7%
	-	-	
(k) Subdivision of land over 5 pieces of land	-	-	
- basic fee (exclu advert)	4,438.08	4,602.29	3.7%
- Plus per subdivision + remainder	199.40	206.78	3.7%
	-	-	
(l) Subdivision for government subsidised townships for low income housing project	-	-	
- basic fee (exclu advert)	366.28	379.83	3.7%
- Plus per subdivision + remainder	37.73	39.12	3.7%
	-	-	
(m) Cancellation of approved layout plan	2,219.05	2,301.16	3.7%
	-	-	
(n) Consolidation of land	-	-	
- basic fee	554.75	575.28	3.7%
- plus per component	113.14	117.33	3.7%
	-	-	
(o) Processing of DFA applications - basic fee	11,095.21	11,505.74	3.7%
	-	-	
(p) Preparation of service agreements - basic fee	2,219.05	2,301.16	3.7%
	-	-	
(q) Relaxation of municipal omnibus servitudes - basic	443.50	459.90	3.7%
	-	-	
(r) Alteration, suspension and deletion of condition of title to land - basic fee	4,438.08	4,602.29	3.7%
	-	-	
(s) Development situated outside the area of a scheme	6,657.13	6,903.45	3.7%
	-	-	
(t) Alteration, suspension and deletion of condition of a	6,657.13	6,903.45	3.7%
	-	-	
(u) Closure of municipal road - basic fee	6,657.13	6,903.45	3.7%
	-	-	
(v) Closure of public place	6,657.13	6,903.45	3.7%
	-	-	
(w) Rural settlement development	3,328.56	3,451.71	3.7%
	-	-	
(x) Advertisements costs shall be borne by the applicant. Upon confirmation of the application, the applicant shall place the advertisement in the local newspaper at their cost, and serve copies thereof directed by the development officer.	-	-	
	-	-	
	-	-	
	-	-	
	-	-	
(y) Enforcements	-	-	
- Spot fine - applicable to buildings after July 2008	11,095.20	11,505.73	3.7%
- Daily rate for transgression until submission of application for regularisation	1109.51 per day	1150.56 per day	3.7%

10. MISCELLANEOUS TARIFFS

(a) Copy of valuation roll	236.42	245.17	3.7%
(b) Copy of voters list per copy	Cost plus 10%	Cost plus 10%	0.0%
© Copy of By-Laws, per page	11.64	12.07	3.7%
(d) Plans of townships	Suppliers price plus 10%	Suppliers price plus 10%	
(e) Photostat copies, per sheet A4	1.66	1.72	3.7%
Photostat copies, per sheet A3	2.49	2.58	3.7%
	-	-	
(f) Section 160 (3) of Ordinance 25 of 1974 Valuation :	117.61	121.96	3.7%
	-	-	
(g) Ranks or stands for public buses/taxis per annum or part thereof (permits renewable with effect 1 July)	-	-	
(i) Buses	235.22	243.93	3.7%
(ii) Taxis (Nelson)	235.22	243.93	3.7%
Taxis (Shepstone)	235.22	243.93	3.7%

	<u>2025/2026</u>	<u>2026/2027</u>	<u>ANNEXURE A5 Percentage Increase</u>
(h) Construction of gutter bridges, dish drains and other works in terms of Section 209 (2) of ordinance 25 of 1974	Cost plus 10%	Cost plus 10%	
(i) Issue of any certificates, including rates clearance c	117.61	121.96	3.7%
(j) Negotiable instrument tendered in payment and dishonoured upon presentation for payment , penalty	188.48	195.45	3.7%
(k) Storage of abandoned or seized motor vehicles per	470.43	487.83	3.7%
(l) Charge for work carried out on private property on request in case of need or because of default and otherwise provided : Cost plus 10% the tariff of charges		Cost plus 10%	
(m) Search fee for each plan, document or file produced, excluding inspection of municipal minutes	104.68	108.55	3.7%
(n) Certified copy or extract from minutes and or hearing, per (100) words or part thereof	23.51	24.38	3.7%
(q) Storage of impounded livestock per animal per day	470.43	487.83	3.7%
(r) Illegal parking in staff parking	110.96	115.06	3.7%
(s) Business Licence and associated costs	As per business act		
(t) Tender document fees	531.78	551.46	3.7%

Please note that the above tariffs are exclusive of vat.

Please note that interest will be raised at 15% p.a. on all outstanding accounts.

These tariffs will come into operation on 1 July 2026.

The date on which the determination of rates will come into operation is 1 July 2026.

Any person who desires to object to the rates determination shall do so in writing within fourteen(14) days after by delivering such objection to the Municipal Manager, 57 Shepstone Street, Richmond, Kwazulu - Natal on weekdays from 08h00 to 16h00 or by posting the objection to the Municipal Manager P/Bag X1028, Richmond, 3780.